

Dear Parents

MyAitken is the student and staff learning management system at Aitken College. Students will use MyAitken for accessing learning resources, work tasks and College information. Work will be submitted, assessed and feedback made available online.

Parents can also access MyAitken, to access to their child's learning program, timetable and College information.

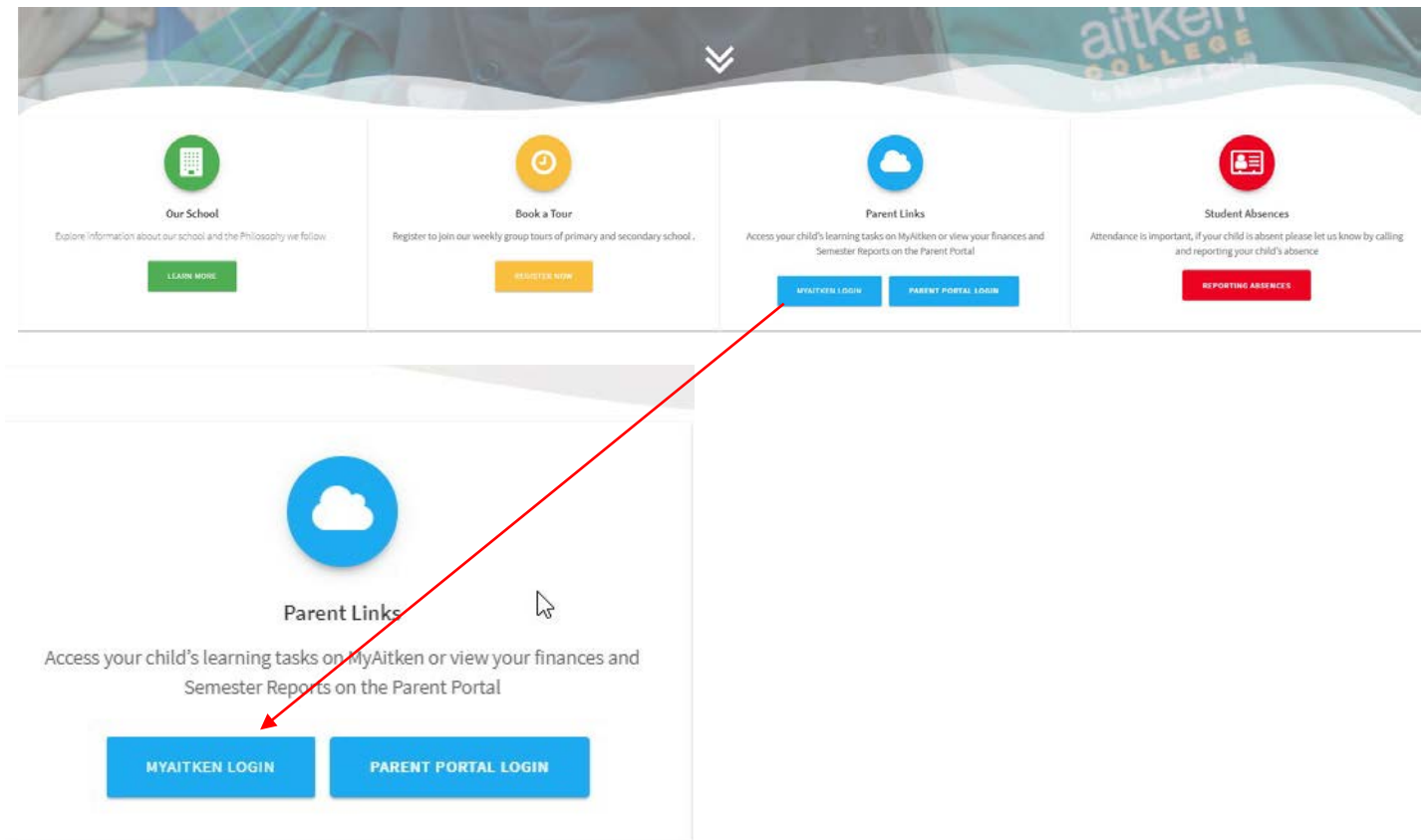
You will receive a letter containing your user ID and password to access your account.

The Community Portal is a separate platform that includes access to family financial accounts and student reports.

My Aitken and the Community Portal can both be accessed via the links on the Aitken College website.

## Parent Access to My Aitken

To access My Aitken, go to the College website at [www.aitkencollege.edu.au](http://www.aitkencollege.edu.au) and click on the “MyAitken” login button located on the Quick Links bar.



A new window will appear

A screenshot of the Aitken College login page. The page has a blue header with the Aitken College logo and the tagline "In Mind and Spirit". Below the header, there is a section titled "Sign in with your organizational account". This section contains two input fields: the first is for the user ID, with the placeholder text "aitken\enter ID Number", and the second is for the password, with placeholder dots. Below the input fields is a blue "Sign in" button. The left side of the page is a solid blue vertical bar.

Enter the details exactly as it is in the letter you have received from the college containing your User ID and Password

Note: You must add "aitken\" before your ID Number

If you have any problems accessing your My Aitken account, please email [ITSupport@aitkencollege.edu.au](mailto:ITSupport@aitkencollege.edu.au)

It is very important that we have your correct email address on our system. Please contact the Registrar at [registrar@aitkencollege.edu.au](mailto:registrar@aitkencollege.edu.au) if you need to update or change your email address.

Regards,

Kelly Jenkins  
**Digital Platforms Administrator**